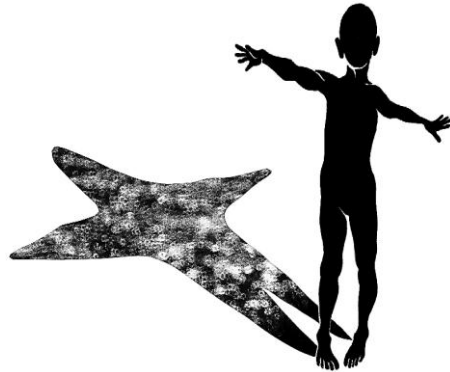


LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS



930 Woodbine Road
Kingston, Ontario K7P 2X4
Phone: 613.384.5051
Fax: 613.384.9827
laccp1@kos.net

The Kids' Place Early Childhood Centre
Sunshine Playhouse Early Childhood Centre
Limestone Nursery School
Kids' Care Network Private Home Day Care
Ontario Early Years Centre

**REPORT TO THE MEMBERSHIP
FOR THE YEAR JANUARY - DECEMBER 2010**

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

MISSION STATEMENT

To: Provide, Promote, and Support Quality Child Care

GOALS FOR ALL PROGRAMS

- To promote quality child care.
- To provide child care that is affordable and flexible.
- To assist people in locating and evaluating child care services.
- To increase options for parents with regard to the types of child care arrangements available.
- To help educate parents to maintain quality child care.
- To promote the professionalism of staff and caregivers.
- To identify gaps in child care services.

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

STRUCTURE OF THE ORGANIZATION

General Membership

Board of Directors

Executive Director

Program Directors / Team Leader / General Manager

Staff
&
Caregivers

Kids' Care Network

Limestone Nursery School

Ontario Early Years Centre

Sunshine Playhouse Early Childhood Centre

The Kids' Place Early Childhood Centre

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

Board of Directors January - December 2010

Officers

President - Suzanne Ruttan
Secretary - Nicole Pilgrim

Directors

Eric Galarneau (Francophone Rep)
David Munday
Keitha Thomas
Susan Boehnke
Christie Hayne
Novella Martinello

Executive Director
Karen Stevenson

Slate of Officers & Directors January - December 2011

The following individuals have indicated that they will
serve as Directors of the Corporation:

Suzanne Ruttan
David Munday
Keitha Thomas
Susan Boehnke
Christie Hayne
Malcolm Johannesen
Heather Vuyk

Executive Director
Karen Stevenson

Retiring Directors - The following Directors are retiring from the current Limestone Board and the remaining Board and staff wish to thank them for their commitment and contribution during the year.

Nicole Pilgrim
Member Since 2004

Eric Galarneau
Member Since 2007

Novella Martinello
Member Since 2010

Limestone Advisory for Child Care Programs

Staff List for 2010

Administration

Executive Director	Karen Stevenson
General Manager	Chandra Ethier
Executive Assistant	Tracy Wilson
Bookkeeper	Marion Kroeg
Data Analysis Coordinator	Laurie Dixon

Kids' Care Network

Director	Angie LaPierre
Assistant Director	Kelly Hawley

Limestone Nursery School

Supervisor	Sherry Lemery
Teacher	Tracy Wilson

Sunshine Playhouse Early Childhood Centre

Director	Elaine Locke/Alison Lines
Teachers	Holly Crocker
	Natasha Hammer
	Vivian Struthers
	Sharon Hunter
	Tara Gray
	Tracy Wilson
	Katie Gregory
	Erin Gray
	Jennifer Lalonde/
	Melanie Spence
	Leslie Stroeder/
	Lori Farrelly
	Andrea McGuinness
	Kim Wyborn
	Rehana Naqui
Cook	Donna Embury

The Kids' Place Early Childhood Centre

Director	Cheryl Dorey
Assistant	Alison Lines/Jackie Steele
Director	
Teachers	Sherry Lemery
	Pam Knight
	Jackie Steele
	Karen Turpin
	Stephanie Christopherson
	Sarah Cook
	Tracey Struthers
	Marcy Cochrane
	Melissa Barriage
	Melissa Martin
	Stephanie Kirkpatrick
Cook	Bonnie Allan

Ontario Early Years Centre

Team Leader	Wanda Kring-Silver	
Assistant Team Leader	Krista Pretty	
Office Manager	Mavis Mezzetta	
Data Analysis Coordinator	Laurie Dixon	
Coordinator of Volunteer Resources	Rosemary Mason	
Early Years Educators	Francine Oosterman	Cheryl Wilson
	Molly Wright	Lisa Robbins
	Sherry Aylesworth	Jas Sandhu
	Tamara Peirson	



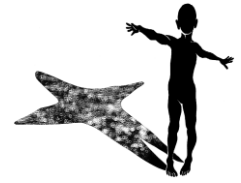
**Annual General Meeting
President's Report
January to December 2010**

Welcome to everyone and thank you for coming to the Limestone Advisory for Child Care Programs' annual general meeting.

Well, here we are with another year under our belts and what a year it has been. In short we have successfully provided quality care, service and comfort to over 265 children in our regular programs and resources to over 1569 families/caregivers/children through our OYEC programs. We have done this through the hard work and dedication from our management team, all our child care staff at Sunshine, the Kids Place, Limestone Nursery, the Kids Care Network and the resource staff at the Ontario Early Years Centre. As we move forward I know we will continue to address that changing landscape of childcare in Ontario and specifically in our Kingston communities.

Another milestone to note is the successful migration from an administrative model to a governance model by the Board of Directors. Using this year to test the model, adjust some of the terms and make it our own has been a positive experience. Through this work I believe as we will continue to evolved and strengthen the Ends of our organization over the next year.

While we look forward to the opportunities that 2011 will provide I, on behalf of the Board of Directors: Keitha Thomas, Christie Hayne, David Munday, Susan Boehnke, Nicole Pilgrim, new members Heather Vuyk and Malcolm Johannsen, would like to say thank you for making LACCP an organization that can be held up as a model for other child care organizations in the city of Kingston and south eastern Ontario.



**Annual General Meeting
Executive Directors Report
January to December 2010**

Welcome

Chandra Ethier accepted the position of General Manager in February.

Full Day Early Learning (FDEL)

The Ministry of Education's plan was partially implemented in September of 2010. It will be rolled out slowly over the next 4 – 5 years.

The team at LACCP has created a strategic plan to outline how we plan to stay viable through the transition to Full Day Early Learning.

Provincial Funding

I was fortunate to meet with our MPP John Gerretsen this past year to share with him our concern with the possibility of a loss of 63.5 million in Best Start funding. Ontario families and ECE's were very relieved that the funding remains intact.

New Governance Model

It has been a full year functioning under the new governance model. The transition was a journey of learning. We worked together as one agency to draft, review and create policies; both from our agency needs and government mandates. I.e. BILL 168 – Violence in the Workplace.

Funding Requests

We were fortunate to receive \$3,000 in funding for the UW Success By 6, funding for 3 HRDC summer students, we received \$1000 of energy upgrades from Hydro One. We received \$5,000 from the United Way for Life Improvement for Everyone proposal. We received \$2,000 from Success By 6 for multicultural resources

Operational Review

We continue to survey the parents/participants, staff, and review the programs with Early Childhood Education Rating Scale (ECERS) to identify our successes and areas to improve.

Capital Projects

We enhanced the outside of the 930 Woodbine building by refacing the brick. Look for new signage this spring!

With the excellent staff, dedicated caregivers and tireless board members, we look forward to another successful year serving our community.

Karen Stevenson, RECE

During 2010, we hosted 18,255 child visits and 13,062 adult visits in the Kingston area. 1881 individual children and 1683 individual adults were served. Training was provided for 134 professionals. Adult visits at parenting workshops totaled 790. We made 401 referrals to agencies.

We offered School Readiness programs 2 mornings per week to 2 groups of 15 children at Bayridge Public School. We ran 2-6 week School Readiness Programs each with 15 children at Perth Road Public School. We continued to co-facilitate workshops with Pathways staff and Kingston Family Y remained a host site.

Barriemfield playgroup moved to CFB and the Saturday program moved to Woodbine.

Staff held planning sessions- reviewing best practices and responding to survey feedback.

A program accommodation review committee struck by the Limestone District School Board recommended that the OEYC be moved from Bayridge Public School to another suitable location. We worked closely with the Executive Director to provide the board and decision makers with information regarding why the centre is located where it is and why and met with the Director of Education indicating that if we were to move, we would like to be involved in finding the suitable location. Senior School Board staff later published a report recommending that the OEYC remain in its current location. A move would create a financial hardship to the OEYC and drastically affect services offered. The final decision is to be made in March 2010. The OEYC Advisory Committee was active in this process, also.

New committees this year: 18 month well baby strategy working group; Special Needs Working group. Staff participated in numerous professional development activities.

The Data Analysis Coordinator position changed to LACCP from OEYC in July.

French Services

The OEYC is linked to the French Web Portal which is set to launch in early 2011. French services were added to our new website. Quality in Child Care handbook and playgroup guidelines were professionally translated to French. Three staff participated in French language training. French information was included in the Let's Read kits. Playgroup attendance remained steady and Infant French Music Circle was offered in the fall at Woodbine.

New programs/partnerships:

- *Basic Shelf Plus Cooking Program*
- *Oak Street Community Gardens*

We held a partner appreciation event for our community agencies partners. We maintained 30 working protocols.

Volunteer Program

Throughout the year we had many active volunteers: in the office, school readiness programs, pre-k, playgroup assistants & readers, special events, and compiling info packages. Volunteer appreciation events were held.

Advertising

Teacher candidate resource fair, Cataraqui Mall, Welcome Wagon Baby Shower, Childbirth Kingston Sale, St. Lawrence College Career Fair, Birthfest, Wally Elmer Event, Women's Art Festival and numerous Welcome to kindergarten evenings. An information letter about OEYC services was sent to principals and kindergarten teachers within the 2 school boards.

Thank you to *all* OEYC staff members who make up an amazing team. Thanks also to Karen, Chandra, OEYC Advisory Members, the Board of Directors and Marion for another great year!

Respectfully submitted,
Wanda Kring-Silver



Limestone Nursery School January 2010-December 2010

Limestone Nursery School had another great year, running at full capacity.

We tried a new fundraising endeavor this year. A company called “Koru”. It offered some very useful and “green” products. We also did our winter standby “Norcard” which is always a great fundraiser.

We spend a great time celebrating all of the various holidays and special occasions over the year. This included the Vancouver Winter Olympics-complete with a gold medal game of hockey.

We had our Christmas social/craft night this year. It was a great success. This is encouraging to us as staff, as we spend a great deal of time and preparation getting ready for the evening. We also had a PJ and popcorn party on our last day before the Christmas break. With the way the holidays fell this year, we extended the **Nursery School days, meaning we weren't closed for as many days as the schools were. The parents were very happy.** (A few more hours to get Christmas shopping done)

We invited the mummies for a morning of crafts and activities to celebrate Mother's Day. The children seemed to really like this.

We continued to offer our Home Reading program and our library is increasing thanks to donations from the families and books that we have purchased through fundraising and Scholastics. We continue to make changes to the program to make it as user friendly as possible. Some things work and some things do not!!

Our year end Open House was a photo gallery. We took photos of the children throughout the year and displayed them. Each child had his/her own photo board to take home at the end of the year. We also made **a video with photos and various children's songs. We had it playing during the evening. We would do this** another year, but add another component to it, such as craft activities for the children to do with their families.

We are entertaining the idea of running the program three mornings a week. This seems to be an ongoing suggestion made each year that we do our program evaluations. We are hoping that all of our planning will be successful.

In closing, as we enter our 11th year of operation, we would like to thank the LACCP Board and Karen for their guidance and support throughout another great year.

Sherry Lemery-Supervisor
Tracy Wilson-Teacher



Sunshine Playhouse Early Childhood Centre – Annual Report January 1, 2010 to December 31, 2010

Sunshine Playhouse realizes that families are of primary importance in a child's development and strives to provide a nurturing learning environment where children thrive and families are welcome. In 2010 we served over 100 families; approximately 70 % military and 30 % civilian.

The infant program celebrated its first anniversary and is thriving. Each of the other programs is performing equally as well. The School Readiness program was smaller than anticipated so we were forced to reduce staffing. However, the enrolment remained consistent and families are pleased with the care and attention their children are receiving in preparation for kindergarten next year.

There were several staff changes at Sunshine in 2010: Natasha Hammer returned to her position in the toddler room, Andrea McGuinness moved to the infant room and Kim Wyborn accepted a contract to work in the junior toddler program. Erin Gray accepted a contract as well as some permanent hours in our kinder and preschool programs and Katie Gregory accepted a contract to work with our before & after school program. Lori Farrelly and Melanie Spence both joined Sunshine as permanent employees. Elaine Locke resigned her position as Director and I accepted that position August 30.

Staff participated in a number of professional development opportunities including; First Aid & CPR, Workplace Harassment, Dealing with Difficult People and Difficult Situations, Understanding and Dealing with Grief, Understanding Diagnosis, Play-based Learning and the always popular Make & Take series. Several of the staff also participated in Limestone Working Groups – Fundraising, Social, Health & Safety and AGM planning and preparation.

Fundraising events included Scholastic (approximately \$600 was shared between each of the programs) bake sale, car wash and Norcard. All money raised from these events was put back into the programs to purchase toys & equipment.

We were fortunate to offer learning opportunities to students from St. Lawrence College, both 1st and 2nd year, and to receive funding for a summer student from HRDC.

We would like to thank Karen, Chandra, Marion and the Board of Directors for their continued hard work, dedication and support. And I would like to congratulate the talented teachers at Sunshine Playhouse for another successful year and for creating solid foundations for these children's futures.

Respectfully,
Alison Lines

Sunshine Playhouse Staff (2010)

Elaine Locke	Vivian Struthers	Tara Gray	Tracy Wilson
Erin Gray	Katie Gregory	Melanie Spence	Natasha Hammer
Holly Crocker	Lori Farrelly	Rehana Naqvi	Sharon Hunter
Kim Wyborn	Donna Embury	Andrea McGuinness	Alison Lines
Jennifer Lalonde	Leslie Stroeder		



The Kids' Place Early Childhood Centre January 1, 2010 – December 31, 2010

The Kids' Place Early Childhood Centre had another great year. We proudly celebrated our 20th year of operation with an open house and enjoyed seeing some of our past families and co-workers.

There were a few staff changes this year. Tracey returned from her maternity leave, Sandra extended her leave and Alison accepted the Director's position at Sunshine Playhouse and Jackie was hired as our Assistant Director. With these changes we were able to accommodate some internal shifting and welcome Stephanie Kirkpatrick and Melissa Martin to our team.

Some of the Professional Development opportunities we participated in this year included CPR and First-Aid training, Food Handlers training, Make and Take Activities, Health and Safety, Dealing with Difficult People, Workplace Violence and Harassment Prevention and Autistic Behaviours. We also have a number of staff participating on some of the Limestone working groups.

In 2010 we organized a variety of fundraising opportunities for our families. We sold Norcard greeting cards, offered portraits, sold tickets for a variety of Limestone raffles and sold clothing with our logo on it. The money that we raised went directly back into the programs. The Lending Library is very popular and we are able to add to the variety of books offered with our Scholastic book profits.

The Kids' Place offered learning opportunities for students from the Early Childhood Program at St. Lawrence College and Loyalist College, Cooperative Education Course placements from Holy Cross and Frontenac Secondary schools. We also have initiated a volunteer rotation with the Grade 7/8 classes at Mother Teresa School for our Preschool program.

Thank you to Karen, Marion and the Board of Directors for their dedication and hard work and also to all of the great Teachers at The Kids' Place!

The Kids' Place Early Childhood Centre Staff (2010)

Cheryl Dorey, Jackie Steele, Bonnie Allan, Alison Lines, Tracey Struthers, Stephanie Kirkpatrick, Pam Knight, Marcy Cochrane, Sarah Cook, Karen Turpin, Sherry Lemery, Stephanie Christopherson, Melissa Martin, Melissa Barriage



**Kids Care Network
Annual General Report 2010
Submitted by Angie LaPierre**

Service Provided

Kids Care Network is the Licensed Home Child Care Agency operating under LACCP. Each home must meet all Day Nursery regulations and Health Unit regulations to be part of our agency. They are considered independent contractors running their own businesses. Each caregiver decides on hours of operation keeping in mind the needs of the community. We have been fortunate in 2010 to be able to provide care for families from the East end to the West end of the city.

Programming Notes

Enrolment in 2010 fluctuated slightly during different times of the year due to different family situations. We served over 100 children both subsidy and full-fee. Each caregiver strives to commit to the development of each individual child's needs while providing a small nurturing family oriented environment.

Professional Development

Caregivers have participated in various workshops provided by LACCP, OEYC, community and KCN. We encourage caregivers to expand their knowledge of child care by attending seminars etc. that are offered in the community and surrounding areas. We organized a full day mini conference for our caregivers covering topics such as anaphylaxis, first aid and cpr, developmental activities and networking. Our office hosted a meeting for the Home Child Care Networking group. It was an informative meeting on the topic of Home Child care and the changes to come.

Activities

Each home is unique and provides a program that works for their group. In private home the children become part of the caregivers' extended family. It is very much a relaxed, caring environment that can be flexible to the child's needs of the day. Crafts, stories, and age appropriate activities are provided and encouraged by the caregiver. We purchased knapsacks with our logo for all caregivers to help advertise our program. We filled them with books and activities to promote early literacy and early learning. In closing the staff and caregivers wish to thank Karen and the Board of Directors for the ongoing support and the extra benefits in being part of a large organization.

Staff: Angie LaPierre, Kelly Hawley

Caregivers In 2010: Shirley, Joanne, Mary, Sue, Cecile, Melissa, Sheila, Rachel, Tracey, Audrey, Melissa C, Tanya, Trupti, Chand, Sabrah, Sally, Shama, Ewa, Naheed, Farrah, Tahira, Kelly, Breanne, Rubina, Bonnie

Limestone Advisory for Child Care Programs

Annual General Meeting

MINUTES – April 14, 2010

Present: Cheryl Dorey, Vivian Struthers, Rosemary Mason, Elaine Locke, Donna Embury, Jen Lalonde, Pam Knight, Sherry Lemery, Bonnie Allan, Karen Turpin, Alison Lines, Nicole Pilgrim, Sarah Cook, Marcy Cochrane, Diane Irwin, Angie LaPierre, Kathryn Bates, Gail Cusson, Stephanie Christopherson, Melissa Martin, Jackie Steele, Melissa Barriage, Wanda Kring-Silver, Keitha Thomas, Jenna Willoughby, Kelly Hawley, Eric Galarneau, Tracy Wilson, Tara Gray, Chandra Ethier, Brad Ethier, Karen Stevenson, Susan Boehnke, David Munday, Suzanne Ruttan, Tamara Peirson

Board Meeting Attendance: Susan Boehnke, Keitha Thomas, David Munday, Eric Galarneau, Nicole Pilgrim, Suzanne Ruttan, Karen Stevenson

Absent: none

Regrets: none

Facilitator: Nicole Pilgrim

Note Taker: Suzanne Ruttan

1. **Call to Order:** 7:45 p.m.

2. **Approval of Agenda:**

- Add Election of 2010 Board Members

Motion to Approve Agenda: Nicole Pilgrim 2nd: Suzanne Ruttan
All in Favour. Motion Approved.

3. **Election of 2010 Board Members:**

New Board Members

Motion to Accept David Munday, Susan Boehnke and Keitha Thomas as Board Members: Nicole Pilgrim 2nd: Suzanne Ruttan
All in Favour. Motion Approved.

President/Chief Governing Officer

Motion to Accept Suzanne Ruttan as **President/Chief Governing Officer**
Motion: Nicole Pilgrim 2nd: Eric Galarneau
All in Favour. Motion Approved.

Secretary

Motion to Accept Nicole Pilgrim as Secretary
Motion: Suzanne Ruttan 2nd: Eric Galarneau
All in Favour. Motion Approved.

4. Approval of Minutes – April 14, 2009:

Motion to Approve Minutes: Suzanne Ruttan 2nd: Nicole Pilgrim
All in Favour. Motion Approved.

5. Approval of 2009 Audit as submitted by Secker Ross and Perry: as written

Motion to Approve 2009 Audit: Suzanne Ruttan 2nd: Nicole Pilgrim
All in Favour. Motion Approved.

6. Appoint 2010 Auditor:

- Secker Ross and Perry

Motion to Appoint 2010 Auditor: Suzanne Ruttan 2nd: Susan Boehnke
All in Favour. Motion Approved.

7. Review & Amend By-Laws: as written

Motion to Approve Amendments to By-Laws: Suzanne Ruttan 2nd: Eric Galarneau
All in Favour. Motion Approved.

8. Acceptance of Annual Report:

- Staff List correction, Laura Payne written twice

Motion to Approve Annual Report: Nicole Pilgrim 2nd: Eric Galarneau
All in Favour. Motion Approved.

Adjournment: 8:35 p.m.

Next Board Meeting: May 27, 2010 at 7:00 p.m. at 930 Woodbine Road

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2010

Independent Auditors' Report

Statement of Financial Position

Statement of Operations and Changes in Net Assets

Statement of Cash Flow

Notes to Financial Statements

Auditors' Comments on Supplementary Financial Information

Schedule of Ontario Early Years Centre Activities

INDEPENDENT AUDITORS' REPORT

To the Directors of Limestone Advisory for Child Care Programs

We have audited the accompanying financial statements of Limestone Advisory for Child Care Programs which comprise the statement of financial position as at December 31, 2010, and the statements of operations and changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

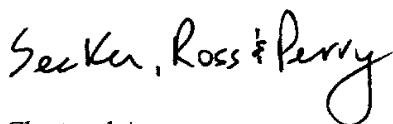
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion these financial statements present fairly, in all material respects the financial position of the organization as at December 31, 2010 and the results of its operations and cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Accountants
Licenced Public Accountants
Kingston, Ontario
March 9, 2011

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2010

	<u>General</u> <u>Fund</u>	<u>Restricted</u> <u>Funds</u>	<u>Capital</u> <u>Asset</u> <u>Fund</u>	<u>Total</u> <u>2010</u>	<u>Total</u> <u>2009</u>
Assets					
Current Assets					
Cash	\$ 18,817	\$356,502		\$ 375,319	\$ 407,692
Accounts receivable	74,407			74,407	111,050
Prepaid expenses	<u>14,028</u>			<u>14,028</u>	<u>20,841</u>
	<u>107,252</u>	<u>356,502</u>		<u>463,754</u>	<u>539,583</u>
Capital Assets (note 2)			<u>\$710,769</u>	<u>710,769</u>	<u>760,717</u>
	<u>\$107,252</u>	<u>\$356,502</u>	<u>\$710,769</u>	<u>\$1,174,523</u>	<u>\$1,300,300</u>
Liabilities					
Current Liabilities					
Accounts payable and accrued liabilities	\$ 98,195			\$ 98,195	\$ 179,264
Deferred contributions	<u>9,057</u>			<u>9,057</u>	<u>4,256</u>
	<u>107,252</u>			<u>107,252</u>	<u>183,520</u>
Deferred Capital Contributions (note 7)			<u>\$491,386</u>	<u>491,386</u>	<u>555,428</u>
Net Assets					
Investment in capital assets			219,383	219,383	205,289
Internally restricted (note 3)		<u>\$356,502</u>		<u>356,502</u>	<u>356,063</u>
		<u>356,502</u>	<u>219,383</u>	<u>575,885</u>	<u>561,352</u>
	<u>\$107,252</u>	<u>\$356,502</u>	<u>\$710,769</u>	<u>\$1,174,523</u>	<u>\$1,300,300</u>

Lease Commitment (note 8)

Approved on behalf of the Board

Director

Director

See accompanying notes to financial statements

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

YEAR ENDED DECEMBER 31, 2010

	General	Ontario Early Years	Restricted	Capital Asset	Total	Total
	<u>Fund</u>	<u>Centre</u>	<u>Funds</u>	<u>Fund</u>	<u>2010</u>	<u>2009</u>
Revenues						
Municipal grants and subsidies (note 4)	\$ 794,530				\$ 794,530	\$ 757,610
Provincial grants and subsidies (note 4)		\$668,842			668,842	668,842
Day care fees	1,079,280				1,079,280	1,075,390
Interest and miscellaneous	814				814	3,773
Revenue for special programs (note 5)	14,417	2,000			16,417	11,355
Service provided to other agencies		14,584			14,584	14,584
Allocated administration	53,500				53,500	46,300
Amortization of deferred contributions				\$ 64,040	64,040	62,363
	<u>1,942,541</u>	<u>685,426</u>		<u>64,040</u>	<u>2,692,007</u>	<u>2,640,217</u>
Expenses						
Administration	24,033	74,810			98,843	89,669
Advertising	2,247	3,011			5,258	5,567
Amortization				93,169	93,169	82,571
Bad debts						3,226
Bank charges	5,798				5,798	4,913
Bookkeeping	23,278				23,278	21,620
Caregivers remuneration	473,020				473,020	481,803
Crafts and program supplies	23,475	4,790			28,265	29,472
Food costs	74,979	3,268			78,247	73,234
Insurance	14,545	6,806			21,351	19,715
Professional fees	6,088				6,088	5,931
Program development expense		53,888			53,888	54,267
Facilities expense	18,298	36,692			54,990	57,638
Repairs and maintenance	61,050	1,304			62,354	50,573
Staff wages and benefits	1,107,551	477,516			1,585,067	1,473,533
Special programs	14,417	2,000			16,417	16,727
Toys and equipment	6,082	2,765			8,847	18,718
Travel	4,008	3,203			7,211	6,876
Training and education	11,140	10,940			22,080	17,571
Utilities and telephone	24,690	8,613			33,303	36,346
	<u>1,894,699</u>	<u>689,606</u>		<u>93,169</u>	<u>2,677,474</u>	<u>2,549,970</u>
Excess (deficiency) of revenues over expenses	47,842	(4,180)		(29,129)	14,533	90,247
Net assets at beginning of year			\$356,063	205,289	561,352	471,105
	47,842	(4,180)	356,063	176,160	575,885	561,352
Inter-fund transfers (note 6)	(47,842)	4,180	439	43,223		
Net assets at end of year	<u>\$ Nil</u>	<u>\$ Nil</u>	<u>\$356,502</u>	<u>\$ 219,383</u>	<u>\$ 575,885</u>	<u>\$ 561,352</u>

See accompanying notes to financial statements

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

STATEMENT OF CASH FLOW

YEAR ENDED DECEMBER 31, 2010

	<u>2010</u>	<u>2009</u>
Cash flow from (used in) operating activities		
Excess of revenues over expenses for the year	\$ 14,533	\$ 90,247
Items not affecting cash		
Amortization of capital assets	93,169	82,571
Amortization of deferred contributions	<u>(64,040)</u>	<u>(62,363)</u>
	43,662	110,455
 Changes in non-cash working capital balances		
Accounts receivable	36,643	(31,553)
Prepaid expenses	6,813	(4,395)
Accounts payable and accrued liabilities	(81,069)	28,945
Deferred contributions	<u>4,801</u>	<u>(5,104)</u>
	<u>10,850</u>	<u>98,348</u>
 Cash flow from financing activities		
Contributions related to capital assets	<u> </u>	<u>33,547</u>
 Cash flow used in investing activities		
Purchase of capital assets	<u>(43,223)</u>	<u>(93,576)</u>
 Net increase (decrease) in cash	(32,373)	38,319
 Cash at beginning of year	<u>407,692</u>	<u>369,373</u>
 Cash at end of year	<u>\$ 375,319</u>	<u>\$ 407,692</u>
 Represented by:		
Cash - general fund	\$ 18,817	\$ 51,629
- restricted funds	<u>356,502</u>	<u>356,063</u>
	<u>\$ 375,319</u>	<u>\$ 407,692</u>

See accompanying notes to financial statements

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2010

Limestone Advisory for Child Care Programs is incorporated without share capital under the laws of Ontario. It is a non-profit organization exempt from income tax under the Canadian Income Tax Act. Under an agreement with the City of Kingston Service Manager for Child Care Services the organization administers the following child care facilities within the Kingston area:

- The Kids Place Early Childhood Centre
- Sunshine Playhouse Daycare
- The Kids Care Network Private Home Daycare
- Limestone Nursery School

Limestone Advisory for Child Care Programs is also, under agreement with the Ministry of Community and Social Services, Ontario, the lead agency for the operation of The Early Years Centre in Kingston and the Islands.

1. Accounting Policies

(a) Fund Accounting

The organization follows the deferral method of accounting for contributions.

The general fund accounts for the organization’s program delivery and administrative activities.

The restricted funds are internally restricted accounts for purposes of accumulation of funds for a capital reserve and a reinvestment reserve for employee retention issues.

The capital asset fund accounts for assets, liabilities, revenues and expenses related to the organization’s capital assets.

(b) Revenue Recognition

Restricted contributions are recognized in the year in which the related expenses are incurred. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis at a rate corresponding with the amortization rate for the related capital assets.

Unrestricted contributions and other revenues are recognized as revenue of the general fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Interest income is recognized as revenue of the general fund and is recorded on the accrual basis.

(c) Capital Assets

Capital assets are recorded at cost. Amortization is provided on a straight-line basis as follows:

Building	20 years
Leasehold improvements	term of lease
Equipment	5 years

Minor equipment and replacements are charged as expense at the time of acquisition.

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

NOTES TO FINANCIAL STATEMENTS (continued)

YEAR ENDED DECEMBER 31, 2010

1. Accounting Policies (continued)

(d) Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(e) Financial Instruments

The following policies and assumptions were used to determine the fair value of each class of financial assets and financial liabilities:

Cash, Accounts Receivable, Accounts Payable and Deferred Contributions

These financial assets and liabilities held for trading are measured at their carrying amount since it is comparable to their fair value due to the approaching maturity of these financial instruments.

It is management's opinion that the organization is not exposed to significant interest, currency or credit risks arising from its financial instruments.

(f) Allocation of Expenses

Allocated administration reported as general fund income in the amount of \$53,500 (\$46,300 in 2009) on the statement of operations and changes in net assets represents administration expenses allocated to the Ontario Early Years Centre based on the board approved budget for administrative expenses.

2. Capital Assets

	2010			2009
	Cost	Accumulated Amortization	Net	Net
Land	\$ 18,750		\$ 18,750	\$ 18,750
Building	586,753	\$ 82,961	503,792	512,488
Leasehold improvements	377,618	276,432	101,186	142,922
Equipment	91,120	38,923	52,197	47,842
Parking lot	38,715	3,871	34,844	38,715
	\$1,112,956	\$402,187	\$710,769	\$760,717

Prior year cost and accumulated amortization were \$1,069,735 and \$309,018 respectively.

3. Internally Restricted Funds

	2010	2009
Capital Reserve	\$117,478	\$142,944
Reinvestment Reserve	239,024	213,119
	\$356,502	\$356,063

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

NOTES TO FINANCIAL STATEMENTS (continued)

YEAR ENDED DECEMBER 31, 2010

4. Grants and Subsidies

	<u>2010</u>	<u>2009</u>
Municipal		
Fee subsidy	\$494,802	\$446,343
Wage subsidy	294,526	292,267
Other grants	<u>5,202</u>	<u>19,000</u>
	<u>\$794,530</u>	<u>\$757,610</u>
Provincial		
Ontario Early Years Centre operating grants	\$500,000	\$500,000
Data services co-ordinator grant	67,000	67,000
Resource Centre	<u>101,842</u>	<u>101,842</u>
	<u>\$668,842</u>	<u>\$668,842</u>

5. Revenue for Special Programs

	<u>2010</u>	<u>2009</u>
United Way - School readiness	\$	\$ 450
United Way - Basic shelf	3,018	
MCYS - Postpartum programs	11,399	9,596
MCYS - Special programs	<u>2,000</u>	<u>1,309</u>
	<u>\$ 16,417</u>	<u>\$11,355</u>

6. Inter-fund Transfers

	General Fund	Ontario Early Years Centre	Restricted Fund	Capital Asset Fund
Ontario Early Years Centre	\$(4,180)	\$4,180		
Restricted Funds	(34,540)		\$ 34,540	
Capital asset funding	<u>(9,122)</u>		<u>(34,101)</u>	<u>\$43,223</u>
	<u>\$(47,842)</u>	<u>\$4,180</u>	<u>\$ 439</u>	<u>\$43,223</u>

7. Deferred Contributions Related to Capital Assets

Deferred contributions reported in the Capital Asset Fund include the unamortized portion of funding for building renovations as follows:

Ontario Early Years Centre	<u>\$491,386</u>
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Amortization is provided on a straight-line basis over the life of the capital assets that the contributions were used to acquire. The amortization of capital contributions is recorded as revenue in the statement of operations.

8. Lease Commitment

The organization leases premises from the Limestone District School Board under a long-term contract which expires August 31, 2012, the annual rental for which is \$17,932.

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

NOTES TO FINANCIAL STATEMENTS (continued)

YEAR ENDED DECEMBER 31, 2010

9. Capital Disclosure

The organization's objectives with respect to capital management are to maintain a minimum capital base that allows the organization to continue with and execute its overall purpose as outlined in note 1. The organization's board of directors performs periodic reviews of the organization's capital needs to ensure they remain consistent with the risk tolerance that is acceptable to the organization.

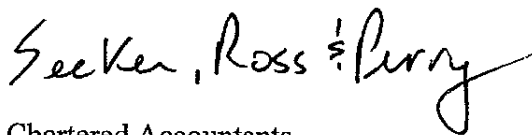
SECKER, ROSS & PERRY

Chartered Accountants

AUDITORS' COMMENTS ON SUPPLEMENTARY FINANCIAL INFORMATION

To the Directors of Limestone Advisory for Child Care Programs

The audited financial statements of Limestone Advisory for Child Care Programs as at December 31, 2010 and our report thereon dated March 9, 2011 are presented in the preceding section of these financial statements. The financial information presented hereinafter was derived from the accounting records tested by us as part of the auditing procedures followed in our examination of the financial statements and, in our opinion, is fairly presented in all material respects of the financial statements taken as a whole.



Chartered Accountants
Licenced Public Accountants
Kingston, Ontario
March 9, 2011

LIMESTONE ADVISORY FOR CHILD CARE PROGRAMS

SCHEDULE OF ONTARIO EARLY YEARS CENTRE ACTIVITIES

YEAR ENDED DECEMBER 31, 2010

	<u>2010</u>	<u>2009</u>
Revenues		
Provincial grants	\$ 668,842	\$ 668,842
Service provided to other agencies	<u>14,584</u>	<u>14,584</u>
	<u>683,426</u>	<u>683,426</u>
Expenses		
Advertising	3,011	4,889
Administration	53,500	55,469
Craft and program supplies	4,790	7,341
Equipment and toys	2,765	3,984
Food costs	3,268	2,896
Insurance	6,806	7,057
Office supplies and general	10,284	6,021
Program development	53,888	54,267
Printing and delivery	11,026	10,421
Rent	36,692	39,181
Repairs and maintenance	1,304	1,462
Staff wages and benefits	477,516	483,535
Training and volunteer development	10,940	11,936
Travel	3,203	3,495
Utilities and telephone	<u>8,613</u>	<u>8,535</u>
	<u>687,606</u>	<u>700,489</u>
Excess of expenses over revenues	<u><u>\$(4,180)</u></u>	<u><u>\$(17,063)</u></u>