

Limestone Advisory for Child Care Programs

Position Title: Board Member

Accountable to: The Board of Directors

Position Summary: To work cooperatively with all members of the Board of Limestone Advisory for Child Care Programs, and to bring added knowledge concerning a particular area of expertise or experience.

Time Commitment: One meeting per month (*except July & December*) from 7:00pm to 9:00pm, for a one-year term.

Responsibilities:

Every Board Member shall:

- Set policies and goals (acting as a group) for the Executive Director, to implement and achieve
- Ensure that policies and goals comply with the Mission Statement and Guiding Principles.
- Ensure fiscal responsibility of the organization.
- Hire, supervise and evaluate an Executive Director. Provide the Executive Director with a written job description, adequate compensation and reasonable direction.
- Attend monthly board meetings.
- Be a positive advocate for the organization.
- Become familiar with LACCP programs and services.
- Assist with Board recruitment.

Parameters:

- Each Board member is required to educate him/herself on the legal requirements of charitable organizations, outlined in the Corporation Act and in employment laws.
- Individual Board members do not have the authority to issue instructions or to take action on their own without the specific direction and support of the Board as a whole.